



Position: Housekeeper

DUTIES AND RESPONSIBILITIES:

- Maintain all cleaning equipment, supplies, and products; ensure safe and sanitary storage and care of products
- Perform general sweeping, scrubbing, mopping of hardwood, laminate, or tiled floors as needed
- In charge of vacuuming equipment; vacuums and cleans carpets, performs further treatments such as shampoo or stain-removal as needed
- Disposal of trash from bins and containers
- Dust and polish furniture and room accessories as needed
- Scrub sinks, basins, bathtubs, showers, and toilets in private and public bathrooms
- Change of linens, and gather used linens such as sheets or towels for laundering
- Clean windows, glass surfaces, mirrors, and counters as needed
- Keep all public spaces neat and tidy
- Report repairs and replacements needed when encountered on job

REQUIREMENTS AND QUALIFICATIONS:

- Physically able to push vacuum cleaner for extended periods of time
- Ability to lift up to 25 to 30 pounds
- Physically able to reach, stretch, bend, and walk during daily routine, with ability to stand for long lengths of time
- Previous experience cleaning preferred; training will be provided
- Able to assist customers/guests when needed
- Pays attention to detail when cleaning
- Organized and able to follow a schedule
- Able to follow verbal directions
- Able to maintain professional work relationship with leadership and fellow staff
- Able to meet attendance requirements

JOB TYPE:

- Full-time

SALARY:

- \$10.50 /hour

EXPERIENCE:

- Housekeeping/cleaning: 1 year (Preferred)



LANGUAGE:

- English (Required)

WORK AUTHORIZATION:

- United States (Required) in accordance with E-Verify DHS

HOURS PER WEEK:

- 40 (Required)

WORK LOCATION:

- One location

BENEFITS:

- Health insurance
- Dental insurance
- Vision insurance
- Retirement plan
- Paid time off
- Professional development assistance
- Tuition reimbursement

PAY FREQUENCY:

- Bi-weekly

WORK ENVIRONMENT(S):

- Residential
- Healthcare

TO APPLY:

- Complete an application and email it to slee@carolinavillage.com, referencing "Housekeeper Position"
- A background check and a pre-employment drug screen will be conducted prior to employment.